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JACQUELYN P. JONALYN NEALA
Member

JONALYN NEALA
Member

Republic of the Philippines
Professional Regulation Commission
National Capital Region

Regional Bids and Awards Committee

P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 53101047
Email: ncr.bac@prc.gov.ph

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item No. | Description | Quantity (Number of /Janitors) | Timeline |
|--|--|-----------------------------------|---|
| 1 | The Contractor shall provide: | | UPON NOTICE TO PROCEED (NTP) |
| | a) Supervisor | 1 Male | |
| | b) Janitors who will be deployed at the PRC NCR Offsite Office as follows: | <u>5</u> -Male | |
| | Total= 6 | | |
| | PRC NCR OFFSITE OFFICE | | |
| | b.1. PRC Robinson Place Manila | 1 Male | |
| | b.2 PRC Robinson Galleria | 1 Male | |
| | b.3. PRC Robinson Las Piñas | 1 Male | |
| | b.4. PRC Robinson Novaliches | 1 Male | |
| | b.5. PRC Ayala Mall, Muntinlupa | 1Male | |
| 2 | The Contractor shall provide the type and quantity of supplies and equipment as stipulated herein which shall be of high-grade quality to ensure and maintain maximum cleaning results. The delivery of supplies shall be certified by the OIC of the Finance and Administrative Division and Procurement and Supply Section | | UPON NOTICE TO PROCEED (NTP) |
| The Contractor shall make available the following Equipment: | | | |
| 1. Heavy duty and modern floor polishers | at least Five (5) units | | UPON NOTICE TO PROCEED (NTP) |
| 2. Vacuum cleaners | Five (5) units | | |
| 3. Aluminum ladders | One (1) units | | |
| 4. Glass squeegee/wiper | Five (5) units | | |
| 5. Grass scissor | Two (1) units | | |
| 6. Janitorial safety signs | Five (5) units | | |
| 7. Janitorial cleaning safety signs | Five (5) units | | |
| The Contractor shall provide the following Supplies on a monthly basis: | | | |
| 1. Solvent Red wax | 5 gals | | |
| 2. Garbage plastic bags (size: XL) | <u>1056</u> pcs | | |
| 3. Disinfectant liquid – CR | 5 gals | | |
| 4. Toilet bowl cleaner | <u>5</u> gals | | |
| 5. Deodorant Cake | 20 pcs | | |
| 6. Liquid Anti-Bac 500 ml-CR (branded) | 5 bottles | | |
| 7. Working gloves | 40 pcs | | |



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| | | | | |
|---------------------------|--|-----------------------------|--|---|
| | 8. Mop head (nylon) | 5 pcs | | |
| | 9. Franella | 5 yards | | |
| | 10. Round Rugs | 20 kilos | | |
| | 11. Wax Stripper | 1 gal | | |
| | 12. Complete Wax | 1 gals | | |
| | 13. Powder Soap | 5 kilos | | |
| | 14. Bleaching Solution (branded) | 5 gals | | |
| | 15. Insecticide (branded) | 5 cans (at least 600 ml) | | |
| | 16. Furniture Polish/Cleaner (branded) | 5 cans (at least 330 ml) | | |
| | 17. Air Freshener (branded) | 5 cans (at least 280 ml) | | |
| | 18. Hand soap (liquid) | 5 gals | | |
| | 19. Disinfectant Spray | 5 cans (at least 330 ml) | | |
| | 20. All Wash-Liquid | 5 gals | | |
| | 21. Soft broom | 5pcs | | |
| | 22. Stick broom | 5 pcs | | |
| | The Contractor shall provide the following supplies on a quarterly basis: | | | UPON NOTICE TO PROCEED (NTP) |
| | 1. Dust pan | 5 pcs | | |
| | 2. Mop handle (stainless) | 5 pcs | | |
| | 3. Toilet brush | 5 pcs | | |
| | 4. Push brush | 5 pcs | | |
| | 5. Ceiling Broom | 5 pcs | | |
| | 6. Toilet pump | 5 pcs | | |
| | 7. Polishing brush w/ Bracket | 4 pcs | | |
| | 8. Polishing pad (Black) | 5 pcs | | |
| | 9. Doormat | 5 pcs | | |
| | 10. Spray Gun | 5 pcs | | |
| | 11. Spatula | 5 pcs | | |
| | 12. Metal Polish | 5 pcs | | |
| 13. Polishing Pad (Brown) | 5 pcs | | | |



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**ACKNOWLEDGMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR THE
PROVISION OF JANITORIAL SERVICES IN PRC NCR OFFICES
FOR CY 2022**

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY